

Little Cheverell Parish Council

www.littlecheverell-pc.gov.uk clerk@littlecheverell-pc.gov.uk

Chair: Mike Phillips Parish Clerk: Tekla Hicks

Membership: Councillors M. Phillips, C. Broe, N. Broe, B. Thompson, L. Thorne.

You are duly summoned to attend Little Cheverell Parish Council General Meeting on **Monday 16th March 2026 at 7.00pm** to transact the following business at the location of the Little Cheverell Village Hall, Westbury Road, Little Cheverell, Wiltshire, SN10 4JP.

T. Hicks, PSLCC

Parish Clerk & Responsible Financial Officer

AGENDA

25-26/101 Recording and filming of the meeting

The chair will ask all those present if any member of the public is intending to record or film the meeting.

25-26/102 Public Forum

- (i) To **enable** members of the public to address the council regarding any item on the agenda*.
- (ii) To **receive** any petitions or deputations.

25-26/103 Apologies

To **receive** and consider apologies for those unable to attend.

25-26/104 Declarations of Interest

To **receive** any declarations of interest for items on the agenda under the parish council's Code of Conduct issued in accordance with the Localism Act 2011.

25-26/105 Minutes of the previous meeting

To **approve** as a correct record the minutes of the parish council meeting held on 19th January 2026.

25-26/106 Reports

- (i) To **note** any announcements by the chair.
- (ii) To **receive** an update from the Wiltshire Councillor.

25-26/107 Planning Matters to discuss:

- (i) To **note and discuss any other planning applications received before the meeting.**
- (ii) To **note** the LCPC Planning Schedule.

25-26/108 Maintenance to include items as below:

- (i) To **discuss and agree** parish steward schedule – consideration of jobs for next visits.
- (ii) To **note** agreed works for clearing the dead Elm trees in the stream.

25-26/109 Finance

(i) **Payments for Approval:**

- (a) Clerk's expenses
- (b) Annual Insurance Renewal – price TBA.
- (c) Chair's expenses
- (d) SLCC Inv-MEM257545-5: Clerk's membership (apportioned) £45.12.

(ii) To **approve** invoices/requests for payment received after the preparation of the agenda.

(iii) **Monthly Management Accounts**

Members to receive the monthly financial report and bank reconciliations. See attached papers.

- A non-signatory member to sign the bank reconciliation and bank statements.
- (iv) **To consider** the facility of a debit card for Clerk's parish council business use.
 - (v) **To consider** any grant applications received.

25-26/110 **Village Hall Amenities**

To consider purchase of AV equipment for installation in the Village Hall to improve meeting and event facilities.

25-26/111 **Noticeboards**

- (i) **To receive** any update regarding the re-installation of the existing noticeboard.
- (ii) **To consider** the purchase of a new noticeboard.

25-26/112 **Speeding and Highways**

To consider the data received from the most recent Metro Count.

25-26/113 **To confirm the date of next meeting** – Annual Parish Meetings - 18.05.2026.

For supporting documentation, please see www.littlecheverell-pc.gov.uk

* Little Cheverell Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes) on matters on the agenda. Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if council so wishes, items may be added to a future agenda for consideration.

09.03.2026