

Little Cheverell Parish Council

www.littlecheverell-pc.gov.uk

clerk@littlecheverell-pc.gov.uk

Chair: Mike Phillips

Parish Clerk: Tekla Hicks

Membership: Councillors M. Phillips, C. Broe, N. Broe, B. Thompson, L. Thorne.

You are duly summoned to attend Little Cheverell Parish Council Annual Meeting on **Monday 20th July 2026 at 7.00pm** to transact the following business at the location of the Little Cheverell Village Hall, Westbury Road, Little Cheverell, Wiltshire, SN10 4JP.

T. Hicks, PSLCC

Parish Clerk & Responsible Financial Officer

AGENDA

26-27/17 Recording and filming of the meeting

The chair will ask all those present if any member of the public is intending to record or film the meeting.

26-27/18 Apologies

To receive and consider apologies for those unable to attend.

26-27/19 Declarations of Interest

To receive any declarations of interest for items on the agenda under the parish council's Code of Conduct issued in accordance with the Localism Act 2011.

26-27/20 Minutes of the previous meeting

To approve as a correct record the minutes of the parish council meeting held on 18th May 2026.

26-27/21 Reports

(i) To note any announcements by the chair.

(ii) To receive an update from the Wiltshire Councillor.

26-27/22 Planning Matters to discuss:

(i) To note and discuss any other planning applications received before the meeting.

(ii) To note the LCPC Planning Schedule.

26-27/23 Maintenance to include items as below:

(i) To discuss and agree parish steward schedule – consideration of jobs for next visits.

(ii) To consider grounds maintenance requirements.

(iii) To consider seasonal footpath maintenance requirements.

26-27/24 Finance

(i) Payments for Approval/Ratifying:

(a) Clerk's expenses

(ii) To approve invoices/requests for payment received after the preparation of the agenda.

(iii) Monthly Management Accounts

Members to receive the monthly financial report and bank reconciliations. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.

26-27/25 Confirmation of date of next meeting: Monday 21st September 2026 at 7.00pm.

For supporting documentation, please see www.littlecheverell-pc.gov.uk

* Little Cheverell Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes) on matters on the agenda. Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if council so wishes, items may be added to a future agenda for consideration.

13.07.2026