

Little Cheverell Parish Council

Minutes of the General Meeting of Little Cheverell Parish Council (LCPC) held on Monday 19th January 2026 at 7.00pm at the Little Cheverell Village Hall, Westbury Road, Little Cheverell, Wiltshire, SN10 4JP.

Present: Councillors M. Phillips (Chair), B. Thompson, and L. Thorne.

In attendance: T. Hicks (Clerk), Wiltshire Councillor D. Muns.

The meeting was opened at 7.00pm.

25-26/85 **Recording and filming of the meeting**

There were no members of the public in attendance.

25-26/86 **Public Forum**

25-26/86.1 There were no members of the public in attendance.

25-26/86.2 The council received no petitions or deputations.

25-26/87 **Apologies**

The council received apologies from Cllrs. N. Broe and C. Broe, and the council UNANIMOUSLY RESOLVED to accept the reasons for absence.

25-26/88 **Declarations of Interest**

Cllr. Thompson declared an interest in planning matter 91.1b, and took no part in the discussion regarding this.

25-26/89 **Minutes of the previous meeting**

The minutes of the parish council meeting held on 17th November 2025 were amended at minute 75.1 to change the word 'SID' to 'Metro Count'. The council then UNANIMOUSLY APPROVED the minutes and the Chair signed them as such.

25-26/90 **Reports**

25-26/90.1 The Chair updated the council that after a meeting with the Wiltshire Council Area Highways Engineer, the following works have been arranged for the village: overgrown hedges to be cut back, stream to be cleared by the Village Hall, and accident debris to be removed and signs replaced when insurance assessors have given consent. Cllr. Thorne confirmed she had requested the traffic data from Wiltshire Council and was yet to receive an answer. It was UNANIMOUSLY RESOLVED to ACTION: Clerk to chase this. It was also resolved to ACTION: Clerk to arrange a meeting between the Council and the Strategic Engagement and Partnership Manager (Melksham, Devizes & Pewsey) for Wiltshire Council. All Parish Councils in the area have been invited to meet to investigate ways to better engage with the Area Board.

25-26/90.2 Wiltshire Cllr. Muns updated the meeting with details of the new waste management plans, to include collections moving to three-weekly collections, possible closure of two Household Recycling Centres, and introduction of a booking system for the remaining centres. More details to be found <https://tinyurl.com/3bpxs6bm> . The Council's budget will be agreed at the end of February. Planned cuts (to include LINK, Parish Emergency Assistance Scheme and possibly a proportion of the Parish Steward Scheme) will be discussed at a public webinar on 28.01.2026 – more details <https://tinyurl.com/4bhy4b2r> . The good news is that the Black Dog crossroads improvements should be completed in two weeks.

25-26/90.3 No report received from the Clerk as all matters were to be addressed within the meeting.

25-26/91 **Planning Matters to discuss:**

25-26/91.1 To ratify comments on the following applications:

25-26/91.1a [PL/2025/09658](https://tinyurl.com/PL/2025/09658) Rest Harrow, Low Road, Little Cheverell, SN10 4JZ. Variation of condition 2

(Approved Plans) relating to application PL/2022/03377- to include a larger dormer for a compliant staircase and loft conversion, with minor rooflight location changes. To ratify comment – no comment. UNANIMOUSLY RATIFIED.

25-26/91.1b [PL/2025/09395](#) **2 Ivy Cottage, Little Cheverell**. Reduction of crown by 30% to both a European Oak and Copper Beech. To ratify comment – no objection. Unable to ratify due to pecuniary interest – carry forward to March meeting to formalise.

25-26/91.1c [PL/2025/09743](#) **Hawkswell Lodge, Little Cheverell, Devizes, SN10 4JL**. Demolition of existing single storey lean-to extensions and garage, proposed construction of new single storey and two storey extensions, outbuilding, replacement dormer windows. UNANIMOUSLY RESOLVED: Support.

25-26/92 **Maintenance to include items as below:**

The Council noted that Parish Stewards had been redeployed to attend to pot hole repairs. Residents are reminded to report any matters on MyWilts to be attended to by Wiltshire Council.

25-26/93 **Finance**

25-26/93.1 **Payments** UNANIMOUSLY APPROVED :

25-26/93.1a Clerk's expenses.

25-26/93.1b SSE Contract.

25-26/93.1c Little Cheverell Village Hall- £20.00.

25-26/93.2a The Council UNANIMOUSLY RESOLVED to ratify the previous decision to pay:

25-26/93.2b Chair's reimbursement of £346.80 for defibrillator battery (20.11.2025)

25-26/93.2c Superior Plants – Inv 10137 - £210.00.

25-26/93.2d Chair's reimbursements Microsoft £24.20 (Nov & Dec).

25-26/93.2e BT for Village Hall Broadband - £28.75.

25-26/93.2f Bright Wire Inv 186 for Village Hall electricals - £458.00.

25-26/93.3 The Council noted there were no further requests for payment received after the preparation of the agenda.

25-26/93.4 **Monthly Management Accounts**

Members received and UNANIMOUSLY APPROVED the monthly financial report and bank reconciliations. Cllr. Thompson signed the report and bank reconciliations.

25-26/93.5 The Council UNANIMOUSLY RESOLVED to appoint Parish and Town Auditing Services to be the auditor for the 2025-26 year end.

25-26/94 **Governance** – none.

25-26/95 **The Village Noticeboards**

The Council noted no update, but UNANIMOUSLY AGREED to request a key to the noticeboard once installed, and prior to paying the contribution towards the installation costs.

25-26/96 **Exclusion of Public and Press**

As the members of the public were no longer present, the clerk advised that to resolve that the public and press be excluded from the meeting citing the Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be transacted was not necessary.

25-26/97 **Recruitment**

25-26/97.1 It was UNANIMOUSLY RESOLVED to ratify agreement made for the employment of Tekla Hicks as permanent Parish Clerk & Responsible Financial Officer from 2nd December 2025.

- 25-26/98 **The General Power of Competence**
25-26/98.1 The Council confirmed it has met the eligibility to adopt the General Power of Competence.
25-26/98.1 The Council UNANIMOUSLY RESOLVED to adopt the General Power of Competence.
- 25-26/99 **Correspondence to note:**
The Council noted the update from Digital Wiltshire initiative email. It was UNANIMOUSLY AGREED to publish this information to residents in the newsletter and online.
Information: <https://www.wiltshire.gov.uk/digital-wiltshire>
To report: <https://tinyurl.com/yj8pdfpf>
- 25-26/100 **To confirm the date of next meeting – 16.03.2026.**

There being no further business, the meeting closed at 8.30pm.

These minutes are subject to approval at the next council meeting. Minutes prepared by the clerk.
20.01.2026

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